

Syllabus

Japanese 101, Fall 2012

Instructor: Mikiko Abe Piotrowski

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Office : Scott Hall #232 (Tel: 848-932-6505)

Office Hours : Monday 1:00~2:00, Wednesday & Thursday 9:05a.m~9:35a.m

Class: Monday, Wednesday & Thursday 9:50a.m~11:10a.m & 11:30a.m~12:50p.m

Textbook: 1. An Integrated Courses in Elementary Japanese GENKI 1, second edition
2. GENKI 1, Workbook

Course Description:

- This course will offer you opportunities to develop proficiency in modern Japanese at the elementary level. The instructor will introduce and explain new expressions and grammar patterns, give you the opportunities to practice them, and help you learn Japanese in daily situations within cultural and social contexts. You will gradually gain communicative competency in the Japanese language as a whole.
- This course is designed for those who have no prior knowledge of the Japanese language.

Grading:	Regular, on-time attendance	5%
	Active Participation	5%
	Homework	20%
	End-of Lesson Test	15%
	Midterm Examination	15%
	Final Examination	25%

Letter grade will be given according to the following scale:

A: 90%≤ B+: 87%≤ B: 80%≤ C+: 77%≤ C: 70%≤ D:60%≤

- Attendance:
- Regular on-time attendance is absolutely necessary. If you expect to miss classes, please use the University website to indicate the date and reason for your absence. In cases such as a job interview, a conference, and other inevitable commitments, the student is responsible to report to the instructor before the date of the engagement.
 - More than 3 absences will negatively affect your grade. Every 3 times of coming late or leaving early without an excusable reason will be counted as one absence. Missing a class for more than 40 minute is also considered to be one absence. Please note that 14 absences or more will not allow you to pass this course.

Participation: · In order to participate actively in class with accuracy and fluency, you are expected to read the textbook carefully, answer the questions in the textbook or the workbook, and learn the vocabulary according to the course schedule before coming to class. Make sure to review constantly going back to the earlier lessons frequently.

Homework: · Workbook assignments are regularly assigned. There will be additional assignments from time to time.
· All homework assignments are due at the start of the next class. Late homework will not get full credit. If you can not submit your homework because of your absence, you can submit it at the beginning of the next class. Be sure to check your daily schedule carefully.

Quizzes: · There will usually be one quiz per lesson. They are mainly vocabulary and Kanji quizzes unless instructed otherwise.

Lesson Test: · If you are late to class, you will not be given extra time to complete the tests
· No make-ups will be arranged unless, you have a valid reason.
· The make-up tests will be given 80% of your score, unless you have received my permission.

Midterm Exam & Final Exam:

- The midterm exam will be held in the regular class period, and the final exam will be held according to the University schedule (12/18,12/20 12:00PM~3:00PM).
- If you are late to class, you won't be given extra time to complete the exam.
- Make-ups will be allowed only with a valid reason with an official document.

Other: · Students are expected to observe the highest standards of academic honesty all the time. Students who copy other people's assignments, quizzes, tests, or examinations will not receive any credit.