### 1st year Vietnamese I- Fall 2019

### LL 151.733/734 (at MSU) SLLC108V (at Maryland), Rutgers university and VIET 1011 section 1 (at Minnesota)

### **DRAFT** Syllabus and Guidelines for Students

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| Coordinator: Danielle Steider, MSU, 517-355-5105,  [steider@msu.edu](mailto:steider@msu.edu)    Interim Coordinator (Sept 9-Oct 21) Dr. Rajiv Ranjan | Instructor: Info coming soon  B430 Wells Hall, MSU  Email:  Phone:  Virtual Office Hours: |

Assistant: Lieu Hoang, hoanglie@msu.edu

Fulbright FLTA: Tung Hoang,

**Virtual Class Meeting Times: Students will sign up for 1 of the weekly virtual meetings with the instructor. These meetings will be to use the language in communicative tasks and activities. Questions about technology, difficulties with a homework exercise or other logistical issue should not be discussed in this class meeting time. Office hours can be used for those issues. It may be possible that the instructor will request reshuffling your class meeting times to pair you with classmates at your same level.**

**Virtual Office Hours: Most technology issues should be addressed to the coordinator through email and most language/exercise issues should be addressed to the instructor through email or during their virtual office hours.**

**Communication with instructor and Coordinator: We will all read and answer email within several hours if we get the email between 8am and 4pm M-Th. Emails arriving after 4pm or Friday-Sunday might be answered within several hours, but they also might wait until the following morning.**

**Required Materials:** 1. Desire2Learn Website: Class site

2. Book(s): Title: Let's Speak Vietnamese. Author: Nguyen Bich Thuan and Le Pham Thuy Kim ISBN: 978-0-9796015-0-7, Publisher: Le-Nguyen Press. To order it, bookstores/students can go to : <https://presslenguyen.wixsite.com/lenguyenpress/order-now?fbclid=IwAR1Xy7A_Z687m-68VgYKf1t2N8tEaTLv707SJR8mgnYFhbV-cohFQz9yVhU>

3. Headset for microphone and listening. Internal computer microphones create too much static and feedback for the virtual meetings, so we do require a headset. You must also use your video cam during the meeting.

4. A specific Vietnamese font: see D2L for information on fonts for PC and MACs

5.Website for audio to go with book: <http://www.public.asu.edu/~ickpl/lsv1/index.htm>;

6. Other web resources <http://www.public.asu.edu/~ickpl/lsv/index.htm>

**Course Objectives (please also see the list of specific language objectives by year on the D2L course and Community pages)**

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| **LL 151 (Fall) and LL 152 (Spring)** will follow a communicative approach to language teaching—the focus of class time will be on USING the language instead of only learning about the language. Students will practice basic listening, speaking, reading, and writing skills which also include the sound system and alphabet, and in the first year, a large amount of basic vocabulary. The use of English in the classroom will be kept to a minimum. By the end of the sequence, the student should be able to understand and respond appropriately to simple questions and statements—but often with only words or short phrases in the fall, and full sentences by the spring. The student should be able to read and react to a variety of simple texts with some difficulty, and deal with some basic everyday living situations. The focus of the first full year is getting students from the word level to the sentence level. Learning how to ask and answer questions and talk about topics related to the self and immediate environment will also be highlighted. Throughout the course students will learn about culture. |

**Expected Proficiency levels based on the ACTFL scale. More details and samples of the different skills can be found at** <http://www.actfl.org/publications/guidelines-and-manuals/actfl-proficiency-guidelines-2012/english>

* **(**151/152) 1st Year equivalency = approximately Novice High/ Intermediate Low
* (251/252) 2nd Year equivalency = approximately Intermediate Low/ Intermediate Mid
* (301/302) 3rd Year equivalency = approximately Intermediate Mid/ Intermediate High
* (401/402) 4th Year equivalency = approximately: Intermediate High/Advanced Low

**Online Course Format**

This is a fully online course; however, it is NOT self-paced. There will be weekly assignments and weekly virtual meetings. You will need a lot of self-discipline to remain motivated and finish exercises and tasks by the required deadlines. You will complete watching the assigned presentations and doing the assigned tasks BEFORE the virtual meeting.

In any online course, there **will be some** technology problems**.** Despite the preparation, and instructions, there will be times when suddenly someone’s microphone stops working or when the connections aren’t working correctly—please follow our backup plans and prep instructions to minimize these disruptions. Also be responsible to have your computer updated with the recent versions of quicktime, flash, etc. Please have patience as we figure out ways to prevent future similar problems.

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| **Attendance Policy (online)** The instructor will hold virtual office hours every week to address any questions about the class, assignments, and specific language points.  Students will sign up for one 45-minute-virtual class meeting every week. These meetings are to practice producing the language with the teacher and other students. The focus of this time will be interacting in the target language. Students who miss more than one virtual class meeting are required to schedule a virtual video meeting with the instructor as soon as possible.  Language learning is an active skill that needs to be practiced regularly. Therefore, attendance and participation in a language class are extremely important. While one can occasionally make up missed assignments, there is no way to make up the missed virtual classroom interaction and active listening and speaking. Therefore, our attendance policy is very strict.  1- absence = acceptable, but you must take responsibility to find out and catch up on the missed work.  2 absences = straight percentage—participation grade also affected.  3-4 absences = straight percentage, but you may also lose overall grade points.  5+ absences (whether excused or not) = you have missed so much of the course that it is unlikely you have learned enough of the language well enough to pass to the next level. Overall grade points will be lowered.  Participation: Your involvement in the class activities and willingness to do pair work, listen, practice, etc… can modify your attendance grade up or down.  Excused absences do not figure into the total number of absences **provided that the student has turned in an acceptable written excuse (such as a doctor’s note) to the coordinator and tutor/instructor before or upon returning to the class for each day of class missed.**  Generally, a busy schedule, a work conflict, a missed alarm clock, etc… are NOT excused.  **Tardiness**  Class begins promptly on time. This means you should be signed in online, tech ready, and prepared to begin at the appointed time. Please set up appropriate technology **before**the start time of the class. The following scale will be used:  1-5 minutes late = Your participation grade will be lowered.  6+ minutes late = Absent |
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**Speaking English in the virtual class meetings**

The instructor will speak as little English as possible, and expects you to do the same. Always try to communicate in the target language first. Your efforts to speak in the language will be reflected in your participation grade. When you listen, do not worry if you do not understand 100% of what the instructor says. Try to catch the main idea. If you can’t, use a phrase below to help you understand. Use these phrases on the attached handout to help you stay in the target language. (See Useful Classroom Expressions handout.)

**University Regulations**

This course will be conducted according to the university rules. This includes the policies on cheating and plagiarism. It is the student’s responsibility to be familiar with these rules.

Please also note that University employees, including instructors, may not be able to maintain confidentiality when it conflicts with their responsibility to report certain issues to protect the health and safety of MSU community members and others.

**Technical Information. Here are a number of necessary programs that we will be using in class this semester. Some information is here in the syllabus and some guides will be added to D2L.** In all cases, it is **your** responsibility to learn the technology needed for this class and if necessary, try to solve the problem by getting the appropriate technical help. Technical problems alone will not excuse an assignment. The coordinator, Danielle, will try to help you, but you may also need to contact the tech support at your own university.

**Accessibility**

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities at 517-884-RCPD or on the web at rcpd.msu.edu. Once your eligibility for an accommodation has been determined, you will be issued a verified individual services accommodation (“VISA”) form. Please present this form to me at the start of the term and/or two weeks prior to the accommodation date (test, project, etc). Requests received after this date will be honored whenever possible. If you are a student at another university, please contact the coordinator with your university’s equivalent documentation for accommodations.

**Grading**

**25% Attendance & Participation in virtual meetings**

You need to attend all required virtual classes and participate actively in class. If you need to miss a class, email the teacher and the coordinator as soon as possible. You must use a headset speakers/microphone during the virtual meetings because of the very bad feedback we get without them. If bad feedback happens anyway, please disconnect and reconnect as quickly as possible in order not to lose class time. Please note that perfect attendance does not mean perfect participation. Participation will include willingness to do in-class activities and your effort in class.

**25% Online Preparation exercises and presentations (focusing mostly on learning new items and recognition of language)**

Your tutor/instructor will assign regular presentations to watch and preparation exercises to complete before the virtual meetings. These assignments will be open for a limited time only. The virtual class times will be spent using the new language in various communicative activities and tasks. D2L unfortunately will call all of the activities quizzes—but they are practice. They will be graded, but you can take them an unlimited number of times during the open period with the highest grade being recorded. That means that you can keep taking the practice “quiz” until you get a score you are happy with. We have set it to take the highest score, whichever attempt that is, so there is no harm in repeating the activity until you get 100% (or the score you wish to get.) These activities will close forever on the date/time specified.

**25% Homework (focusing mostly on production of language)**

Your teacher will assign various types of homework throughout the semester (expect up to 2 hours of homework for every hour in class). Different homework assignments will address different skills individually or in various combinations: some reading, writing, listening, speaking, grammar, vocabulary, and pronunciation is to be expected. No late homework will be accepted; however, the lowest two homework grades of the semester will be dropped. Please note—this homework is separate from the online preparation activities. This homework will focus more on production and may or may not be online.

**25% Language Learning Portfolios/Projects/Presentations**

Students will have at least 3 projects during the 15 week semester. A project will involve the student demonstrating their proficiency in more than one skill. For example, most projects will have both a speaking and writing component, and may also include a listening or reading component. The tutor/instructor will provide guidance in topic choice, grading rubrics, and feedback. The D2L group will have more details and

ideas.

**Possible Extra Credit: LCTL Voices**

During weeks 7 and 14 of the semester, you may be offered the opportunity to take a short oral proficiency test online. This is an external evaluation, meaning that faculty members outside of the program are running this project. The website for the test will be emailed to you. For the test, you will need to go online and use a microphone to record answers to four questions that will be posed to you in the target language. After you record your speech, you will be instructed to listen to your recording and self-assess your oral proficiency. Each test is worth 1 point on your final grade (so if you are borderline, this could move you to the next highest grade.) The speech samples will be stored for you so that you and your teacher may track your oral skills development over time in the language you are learning.

**Grading Scale**

4.0 (93%-100%) Excellent / Superior

3.5 (88%- 92%) Very Good

3.0 (83%- 87%) Good

2.5 (78%- 82%) Average / Fair / Satisfactory

2.0 (73%- 77%) Somewhat Weak / Somewhat Poor (will struggle at the next level)

1.5 (68%- 72%) Poor / Weak (not ready for next level)

1.0 (60%- 67%) Very Poor / Weak (not ready for next level)

**Timeline**

As we enter the weekly assignments you will be able to see the layout/topics several weeks ahead. Remember that D2L will label all of the online preparation activities as quizzes, so don’t panic when you see an update saying 25 quizzes were just added. ☺

**Vietnamese 734- Fall 2019**

**Tentative Semester Plan**

Fall 19 Weeks

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| 1 | 9/3-9/6 | *Module Zero: Course intro and logistics (online)* |
| 2 | 9/9 - 9/13 | Module Zero: Course intro and logistics  Icebreaker Activities  Language Introduction and common Vietnamese phrases |
| 3 | 9/16– 9/20 | Unit 1-- Alphabet and tone marks (online exercise is opened this week- due date before the meeting date)  Chapter 1:   * spelling Vietnamese name * greeting, asking and telling names |
| 4 | 9/23 – 9/27 | Unit 2--Greetings and Introductions  Chapter1:   * Introducing others. * Introducing yourself and ask the country of origin |
| 5 | 9/30 – 10/4 | Unit 3--Numbers and tag questions  Chapter 2:   * Asking and giving phone number * Asking and telling someone’s age * Questions: có …. phải không?   Negation with “không” and “không phải là” |
| 6 | 10/7 – 10/11 | Unit 4--Personal information and Numbers, continued.  Chapter 2:   * Asking and giving address and phone number * Questions: bao nhiêu , mấy, and có phải không |
| 7 | 10/14 – 10/18 | Unit 5--continuation of unit 4 plus Time and Order (first, second...)  Chapter 3 and 4:   * Asking first names, last names, and stating place of residence. * Asking and giving addresses and phone numbers. * Practicing for portfolio * The numeral order: số mấy, thứ mấy? |
| 8 | 10/21 – 10/25 | Unit 6--What time is it?  Days  Chapter 3 and 4.   * Asking and telling the time * Telling the time and minutes. * Hôm nay, ngày mai, hôm qua. * What were you doing at……? * Distinguishing the days with the numeral order in Vietnamese Monday - Thứ hai   thứ nhất(đầu tiên) |
| 9 | 10/28– 11/1 | Unit 7--Days, continued and Months  Chapter 3 and 4.   * Asking and telling the place: Where…….? * What month…..? * Dates: ngày/tháng/năm * Distinguishing the months with the numeral order in Vietnamese: Tháng giêng, Tháng chạp * Dates: ngày/tháng/năm |
| 10 | 11/4 – 11/8 | Unit 8--Weeks, colors, Prepositions  Chapter 11.   * Where is it? What is it? * How many…? * Time expressions * What color……? * Where…………? * Doing math: color, numbers . |
| 11 | 11/11–  11/15 | Unit 9--Daily Activities  Chapter 6 and 7.   * Talking about daily activities. * Time. * **Đi + activities.** |
| 12 | 11/18 – 11/22 | Unit 10--Classroom Objects  Chapter 11 and 12.   * Describing things. * Indicating locations. * Asking about quantity. * Counting and talking about things using classifiers. |
| 13 | 11/25 – 11/27 | Unit 11: School Subjects  Chapter 4.   * Speaking and reading:   1, Hôm nay : gần 830.000 học sinh thi tốt nghiệp THPT........ page 68  2, Bài đọc 1: Toro, a movie star and singer from Taiwan,............page 135   * Giving information about your field (studying or working). * Asking questions: bao giờ, khi nào. * Using personal pronoun.   Personal pronouns.   Page 61-62 Using time expressions: khi nào, bao giờ   page 62-64 Tốt nghiệp, Ngành, Nghiên cứu |
| 14 | 12/2 – 12/6 | [Unit 12: Describing People](javascript:void(0);)  Chapter 9   * Reviewing color. * Asking for the description of one’s physical appearance with như thế nào? * Describing people’s physical appearance.  pp 129-130. * Describing celebrity’s physical appearance. * Reviewing time, activities. * Describing celebrity’s physical appearance.   Interviewing student life, talking about activities, studying fields. Page 118 |